



Minutes

Incarcerated Student Education Program Committee

Date: Tuesday, October 27, 2020

Time: 3:00 pm – 4:30 pm

Location: <https://cccconfer.zoom.us/j/92883497641>

Attendees: Pam Campbell, Scott Cameron, Peter Fulks, Jesus Gaytan, Alec Griffin, Nicole Griffin, Karee Hamilton, Corey Marvin, Inge Olsen, Christine Small, Krystal Watkins

1. Call to Order

Called to order at 3:02 pm by Corey Marvin

2. Changes/Additions to the Agenda

Site-Based Representation added to the agenda by Peter Fulks

3. Approval of Minutes and Action Items

Minutes approved unanimously

4. Parole and Community Teams in Kern County (PACT)

Krystal Watkins has been working on expanding the re-entry program to provide more outreach with Kern County Parole and Probation with formally incarcerated students that reside in our service area. Krystal would like to build a Student Services model for them. KCSO works with Community Connection Partnerships to expand rehabilitation services to organizations beyond KCSO. She discussed the idea with Peter and obtained contact information; we are partnered with BC and CSUB through Project Rebound. Krystal would like guidance on territory, as she does not want to step on toes. We would focus on our ISEP students as they parole to keep them enrolled at Cerro Coso or assist them in transferring. There are different challenges with educational goals for former incarcerated students and sometimes they need more hands on coaching and mentoring. Create additional pipeline of students. Peter shared additional support will be coming from the state to help us with this portion. If they reside in our county, we can help them and they can get continued rehabilitation credits. Corey inquired about the capture rate of those students. Rising Scholars are trying to add a check box for previously incarcerated students on the application. Through KCSO partners with PACT, we can offer scholarships to students nominated by parole officers. Peter shared Kern County is consistently in the top 10 parole and probation population per capita in the state. SG15 will track these students. Corey shared the next step would be to take to the Student Services Executive Council. Christine Small feels it would be similar to reaching out to former foster youth. Once a direction decided, everyone needs to be in the same room to discuss details and the possibility of having a peer mentor program outside of the prison. Heather and Katie should be included on a future meeting. If Cerro Coso services formerly incarcerated students, the challenge will be for them to self-identify on the application. Formerly incarcerated students may need more support and may qualify for some access programs



Minutes

- similar to Veteran's resources. Krystal would like to present a plan. Jesus shared his experience and that he has met with several formerly incarcerated students.

5. Outsourcing ISEP Correspondence Packets

Nicole shares that instructors are spending lots of money and effort on correspondence. She inquired about the possibility of outsourcing correspondence packets. The group shared ideas about outsourcing packets. Nicole to work up a cost analysis estimate to make a proposal. Printing should be added into planning for sustainability. Corey to discuss outsourcing ISEP packets with the President's Cabinet.

6. Faculty Compensation for expenses incurred due to correspondence

Nicole is receiving feedback from instructors living outside of the service area that are incurring out of pocket expenses due to correspondence. It generally costs \$28 to send back packets. Many instructors are using their own printers, their own ink, and paper. Lots of odds and ends are being paid out of pocket. Nicole would like to alleviate this financial burden if the CARES Act allows. Scott Cameron shared that we should keep faculty happy. The group discussed the possibility of pre-paid postage. Adjuncts do not have keys to campus. Corey wonders if we could have a corporate account with the USPS in East Kern. Corey to discuss possible reimbursement of incurred expenses with the President's Cabinet.

7. Small group Instruction/Interventions - Spring 2021

We lost our golden opportunity to go into Tehachapi prison for small group instruction to finish the speech course. Procedures have changed and only essential personnel are allowed to enter the prison. Peter continues to work with TCCI to gain access again. Direct instruction is negatively impacted by COVID-19. Peter and Alec would like a one-day pass at the end of the semester to have a focus group (or even a team). The focus group would provide feedback for spring. Inmates do not receive proper communication; the message may not have been relayed correctly or even at all. The shutdown has left students confused and uninformed. The group shared some ideas, which include the media specialist recording speech students.

8. Site-Based Representation

The question comes to the group from VP of Academic Senate. Is it reasonable to have representative from both sites on ISEP because the sites are different? The question arose when appointing a new committee member. Should work site be a consideration in effort to diversify committees? Do we want it to be a structural charge of our makeup or is it simply not an issue? Per Scott, faculty members will have different experience compared to a counseling member. Corey agrees it should be faculty. We can go back to Participatory Governance and write something specific or something broad. It is better to be broad and have someone willing to participate on the committee than to limit ourselves. Peter to take feedback back to Academic Senate.

9. Review of Action Items

- Krystal and team to take PACT idea to the SSEC
- Nicole to create a proposal for outsourcing correspondence packets - submit to Corey or bring back to the group on November 24, 2020



Minutes

- *Corey to discuss reimbursement of incurred costs and outsourcing ISEP Correspondence Packets with the President's cabinet*
- *Peter to take Site-Based Representation discussion back to Academic Senate*

10. Future Agenda Items

- *Small group instruction/interventions – Speech class*
- *November Training – we would like to train people properly for Correspondence. Corey approved the training and shared how different pots of money can pay for it one way or another. Peter asked if anything is stopping us from running a small group training outdoors, capped at 10 people max. New protocols posted today show events being evaluated on a case-by-case basis. The key factor is timing. Let us know on the details event planning form. Employees do not feel as supported over zoom. Scott shares some people being hesitant to share in meetings. Corey instructed Peter to submit an Event Planning Form so all the details can be worked out.*

11. Future Meeting Dates: Tuesday, November 24, 2020 at 3:00 pm

12. Adjournment

Meeting adjourned at 4:11 pm by Corey Marvin

Corey gave kudos to the group for their participation in such a productive meeting.

Meeting Co-Chairs: Corey Marvin & Peter Fulks

Recorder: Lacey Navarro